



## Board of Directors Meeting

October 3, 2019

**Members Present:** Bill Griffin, Myra Middleton, Reggie Williams, Pam Masters

**Staff Present:** Karin Flositz, Danielle Antoine, Kellie McKenzie, Kristin Pandolfi,  
Christina Remmert

**Guests:** Tiffany Edwards (James Moore), Lori McCray (DCF), Geri Westfall, Suzanne Holt (DB News Journal)

	DISCUSSION	ACTION	ASSIGNED TO & DEADLINE
<b>MEETING CALLED TO ORDER</b>	Meeting called to order at 3:10pm by Bill Griffin.		
<b>INTRODUCTIONS</b>	Everyone introduced themselves and their affiliation.  Geri Westfall was welcomed to the board.		

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<b>CONSENT ITEMS</b>	Bill Griffin motioned to approve consent items - Pam moved, Reggie seconded. ALL APPROVED.		
<b>DISCUSSION ITEMS</b>	<p>Karin Flositz reviewed the cost of care and purchased services reports. She stated that CPC has been reducing costs internally for overall purchases for the past 12 months. The agency had a split system with Neighbor to Family and have asked them to submit a budget for more positions at zero cost to CPC. The Judicial Department had four positions transfer from CPC to Neighbor to Family. There was a little jump in Sept because those positions became effective 9/1.</p> <p>Karin stated that <i>One More Child</i> foster care agency is expanding throughout Volusia and CPC looked at the costs. The agency will be paying for their staff rather than per child. They are expected to have 26 foster homes by December 2019 and 65 by June 2020.</p> <p>Reggie asked if we will see out of home care costs go down due to these changes.</p>		

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	<p>Karin replied that eventually we will see costs go down on the other end.</p> <p>Geri asked how many kids are in care now.</p> <p>Karin replied that we currently have 1147 children in care. A few years ago, we were in the nine-hundreds.</p> <p>Bill requested to have the number of children next to the daily out of home care costs in this report.</p> <p>Karin stated that the Permanency Action Team is a workgroup we've established with DCF and CLS. This has given the agency an opportunity to share with some of the attorneys what the measure really means – reunification within 365 days. Karin reviewed the output of that workgroup with the same time frames and steps.</p> <p>Karin stated that the entire state is below the 40% target of achieving permanency within twelve months. Volusia County is way below.</p> <p>Pam asked if we know why this is happening statewide.</p> <p>Karin replied that it depends on the area but there isn't one answer for every community.</p>		

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	<p>The summary of the Permanency Action Team led us to this information. The agency was able to show the areas that are high performers by unit and office (Daytona, Deland, Palatka and Palm Coast). Each supervisor can see how many cases she needs to focus on that need permanency within the time frame.</p> <p>Pam asked if we are looking at the supervisor's performance in relation to this report.</p> <p>Kellie replied that it's more of a tool for the both the Supervisors and Program Operation Administrators to look at what we're doing to break barriers. It's more methodical for them to focus on priorities.</p> <p>Reggie asked if we have taken any steps with the court.</p> <p>Karin stated that we have met with the courts, but we need to show our reasonable efforts.</p> <p>Pam stated that they are changing the judges again.</p> <p>Karin replied that she's hoping the new judge will have all the information to make the right</p>		

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	<p>decisions.</p> <p>Geri asked how many children are assigned to each Case Manager.</p> <p>Kellie replied that it varies but approximately 25-30 per Case Manager which is too high.</p> <p>Reggie asked if there is not a successful reunification, how long until adoption is an option.</p> <p>Karin replied that there are several steps before that is an option.</p> <p>Karin explained that we are doing well with 12-23 months permanency and we are working on permanency at 365 days.</p> <p>Kellie stated that the due date is an actual deadline from legal (CLS). There is a 365 Hotlist report to assist Case Managers with workflow.</p> <p>Karin stated that the percentage of cases not re-entering care within 12 months is also dipping below the target state-wide. She explained that the re-integration staffing purpose is to keep the family stable which continues for 6 months after reunification. The Quality Assurance Department provides feedback to help with family stability.</p>		

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	<p>Reggie asked if this ties into performance and Karin replied that it does.</p> <p>Karin informed the board that we have received two public records requests from Gatehouse Media and The Daytona Beach News Journal. Suzanne Holt is here from the News Journal and was helpful in reducing the volume.</p> <p>Suzanne stated that Gatehouse media owns several media outlets throughout the country including The Daytona Beach News Journal.</p> <p>Bill stated that we will respond appropriately.</p> <p>Danielle spoke about the Thanksgiving Food Drive. Case Management has nominated families for that need. We have businesses putting out boxes to help.</p> <p>Danielle stated that our toy drive provides gifts for our relative and non-relative families who do not receive the same help as our foster families. We are anticipating 650-750 kids to be served this year.</p> <p>Danielle stated that Friday, November 22<sup>nd</sup> is National Adoption Day and the board is welcome to come join us for this special event.</p>		

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<b>FINANCIAL DEPARTMENT</b>	<p>Reggie asked how we can help all the families needing assistance for Thanksgiving.</p> <p>Danielle replied that we do refer some families to the Thanksgiving Brigade and St. Anne's for those we cannot serve.</p> <p>Christina spoke about the Rotary Club of Port Orange and South Daytona's Casino night on Nov. 16<sup>th</sup>. There are opportunities to sponsor or purchase tickets to attend. The proceeds will benefit Community Partnership for Children's Toy Drive and the Thanksgiving Brigade.</p> <p>Tiffany reviewed the August financials. There is a current deficit of 845k. The expenditures were 309k in July due to the clothing allowance. There were no one-time expenditures in August. Funding was received from DCF in Sept for July and August.</p> <p>Tiffany stated that CPC underspent 584k in August and did well in the final budget with DCF. For the month of August, there was 3 million in total revenue with a loss of 21k and ending with 187k.</p>		

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	<p>Salaries are running underbudget by 50k, now that four positions are shifting to NTF those will become purchased services. The final insurance bills came in underbudget so that is a small savings.</p> <p>Telecommunications was underbudget by 30k. Travel is overbudget. Adoptions are overbudget but CPC will receive funding on all adoptions.</p> <p>Purchased services and Independent Living were underbudget. Out of Home Care room and board are still overbudget but trending in the right direction.</p> <p>Tiffany stated that the audit will be starting the month of October.</p> <p>Pam asked what are the client related Non-DCF expenditures.</p> <p>Tiffany replied that these are unrestricted funds we can use for kids.</p> <p>Karin stated that if a child is in Independent Living and are already receiving benefits, they can't get DCF benefits. We have other resources that come from these funds.</p>		



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<b>BOARD COMMENTS/ DISCUSSION</b>	<p>Reggie thanked Karin and staff for putting these reports together which are very helpful.</p> <p>Bill agreed that these reports are helpful between the quarterly reports.</p>		
<b>PUBLIC COMMENT</b>	<p>Suzanne stated that she would be happy to talk to anyone about their experience as a foster parent to show both sides of the story.</p> <p>Reggie stated there are records that can be released and others that are protected.</p>		
<b>ADJOURNMENT</b>	<p>Bill adjourned the meeting at 4:25pm</p>		